

|   |                                  |                                       |  |                            |               |                                |                          |         |    |          |    |
|---|----------------------------------|---------------------------------------|--|----------------------------|---------------|--------------------------------|--------------------------|---------|----|----------|----|
| <b>Center Name:</b><br>WORKING MOTHERS DAY CARE                             |                                  |                                       | <b>Address:</b><br>500 E. Bland<br>Roswell, NM 88203 |                            |               | <b>Phone:</b><br>(575)622-2910 |                          |         |    |          |    |
| <b>License Number:</b><br>10364   | <b>Issue Date:</b><br>08/20/2017 | <b>Expiration Date:</b><br>08/19/2018 | <b>Type:</b><br>2 Star Child Care Center             |                            |               | <b>Status:</b><br>Licensed     |                          |         |    |          |    |
| <b>Capacity</b>   |                                  |                                       |  |                            |               | <b>Census</b>                  |                          |         |    |          |    |
| Over Age 2:   | 85                               | Under Age 2:                          | 60   | Night Care:                | 0             | Playground:                    | 120                      | Over 2: | 60 | Under 2: | 40 |
| <b>Days and Hours of Operation</b>  |                                  |                                       |  |                            |               |                                |                          |         |    |          |    |
|   | <u>Monday</u>                    | <u>Tuesday</u>                        | <u>Wednesday</u>                                     | <u>Thursday</u>            | <u>Friday</u> | <u>Saturday</u>                | <u>Sunday</u>            |         |    |          |    |
| Opening Times:  | 06:30 AM                         | 06:30 AM                              | 06:30 AM   | 06:30 AM                   | 06:30 AM      | Closed                         | Closed                   |         |    |          |    |
| Closing Times:  | 05:30 PM                         | 05:30 PM                              | 05:30 PM   | 05:30 PM                   | 05:30 PM      |                                |                          |         |    |          |    |
| <b># of Classrooms:</b><br>10   | <b>Purpose:</b><br>Follow-up     |                                       |  | <b>Date:</b><br>03/12/2018 |               |                                | <b>Time:</b><br>03:10 AM |         |    |          |    |
| <b>Comments</b><br>Follow Up Survey to Semi Annual survey dated 02/05/2018. |                                  |                                       |  |                            |               |                                |                          |         |    |          |    |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

| Licensure  |                |
|--|----------------|
| 8.16.2.11 A TYPES OF LICENSES                                  | Not Inspected  |
| 8.16.2.11 B RENEWAL OF LICENSE                                 | Not Inspected  |
| 8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE           | Not Inspected  |
| 8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS | Not Inspected  |
| 8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES               | Not Inspected  |
| 8.16.2.18 D COMPLAINTS   | Not Inspected  |
| 8.16.2.21 A LICENSING REQUIREMENTS                             | Not Inspected  |
| 8.16.2.21 B CAPACITY OF CENTERS                                | Not Inspected  |
| 8.16.2.21 C INCIDENT REPORTING REQUIREMENTS                    | Not Inspected  |
| Administrative Requirements                                    |                |
| 8.16.2.22 A ADMINISTRATION RECORDS                             | Not Inspected  |
| 8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT       | Not Inspected  |
| 8.16.2.22 C POLICY AND PROCEDURES                              | Not Inspected  |
| 8.16.2.22 D FAMILY HANDBOOK                                    | Not Inspected  |
| 8.16.2.22 E CHILDREN'S RECORDS                                 | Non-compliance |

|   |                                 |                            |
|---|---------------------------------|----------------------------|
| <b>Center Name:</b><br>WORKING MOTHERS DAY CARE | <b>License Number:</b><br>10364 | <b>Date:</b><br>03/12/2018 |
|---|---------------------------------|----------------------------|

**Administrative Requirements**

**Deficiencies**

Of the 4 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

**Regulation:** 8.16.2.22E(1)(e)

**Corrective Action Plan**

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

**Date to be Completed:** 03/16/2018

|                                |               |
|--------------------------------|---------------|
| 8.16.2.22 F PERSONNEL RECORDS  | Not Inspected |
| 8.16.2.22 G PERSONNEL HANDBOOK | Not Inspected |

**Personnel & Staffing**

|   |               |
|---|---------------|
| 8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS | Not Inspected |
| 8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING   | Not Inspected |
| 8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES  | Compliance    |

**Services & Care of Children**

|   |               |
|---|---------------|
| 8.16.2.24 A GUIDANCE  | Not Inspected |
| 8.16.2.24 B NAPS OR REST PERIOD                                     | Not Inspected |
| 8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS        | Not Inspected |
| 8.16.2.24 D DIAPERING AND TOILETING                                 | Not Inspected |
| 8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS | Not Inspected |
| 8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE                  | Not Inspected |
| 8.16.2.24 G PHYSICAL ENVIRONMENT                                    | Not Inspected |
| 8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT                 | Not Inspected |
| 8.16.2.24 I EQUIPMENT AND PROGRAM                                   | Not Inspected |
| 8.16.2.24 J OUTDOOR PLAY AREAS                                      | Compliance    |
| 8.16.2.24 K SWIMMING, WADING AND WATER                              | N/A           |
| 8.16.2.24 L FIELD TRIPS   | Not Inspected |

**Food Service**

|                              |               |
|------------------------------|---------------|
| 8.16.2.25 B MEALS AND SNACKS | Not Inspected |
| 8.16.2.25 C MENUS            | Not Inspected |
| 8.16.2.25 D KITCHENS         | Not Inspected |
| 8.16.2.25 E MEAL TIMES       | Not Inspected |

**Health & Safety Requirements**

|                     |               |
|---------------------|---------------|
| 8.16.2.26 A HYGIENE | Not Inspected |
|---------------------|---------------|

|  |                                 |                            |
|--|---------------------------------|----------------------------|
| <b>Center Name:</b><br>WORKING MOTHERS DAY CARE  | <b>License Number:</b><br>10364 | <b>Date:</b><br>03/12/2018 |
| <b>Health &amp; Safety Requirements</b>  |                                 |                            |
| 8.16.2.26 B FIRST AID REQUIREMENTS   | Not Inspected                   |                            |
| 8.16.2.26 C MEDICATION   | Not Inspected                   |                            |
| 8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS   | Not Inspected                   |                            |
| 8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS  | Not Inspected                   |                            |
| <b>Buildings, Grounds &amp; Safety</b>   |                                 |                            |
| 8.16.2.29 A HOUSEKEEPING<br><u>Deficiencies</u><br>The Ceiling tiles are not in good repair as evidenced by water stains in the Little One's, Younger two's and 4's & 5's room.<br><b>Regulation:</b> 8.16.2.29A(1)<br><u>Corrective Action Plan</u><br>Repairs will be completed and a system for routine inspection of the center and premises will be established.<br><b>Date to be Completed:</b> 03/16/2018 | Non-compliance                  |                            |
| 8.16.2.29 B PEST CONTROL   | Not Inspected                   |                            |
| 8.16.2.29 C MECHANICAL SYSTEMS   | Not Inspected                   |                            |
| 8.16.2.29 D WATER AND WASTE  | Not Inspected                   |                            |
| 8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL   | Compliance                      |                            |
| 8.16.2.29 F EXITS AND WINDOWS  | Not Inspected                   |                            |
| 8.16.2.29 G TOILET AND BATHING FACILITIES  | Not Inspected                   |                            |
| 8.16.2.29 H SAFETY COMPLIANCE  | Compliance                      |                            |
| 8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES  | Not Inspected                   |                            |
| 8.16.2.29 J PETS   | Not Inspected                   |                            |

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

*Nicholas Conde* 3:50 pm

03/12/2018

*Ester Olaque*

03/12/2018

Surveyor: Nicholas Conde

Date

Facility Rep: Ester Olaque

Date